

Pastoral Council Meeting Minutes

April 11, 2017

Attended:

Fr. Mike Scully

Council members: Cheryl DeVillier, Tom Weathers, Janet Campbell, Anna Buckley, Robyne Pippert

Guest: Mitzi Rezin

1. Opening Prayer
2. Updates:
 - a. Knights of Columbus
 - i. Elections are at the end of the month
 - ii. 4th of July fireworks sales coming
 - b. St. Theresa's
 - i. Thanks to all who donated Easter baskets. Proceeds will be used to purchase a new refrigerator for the upstairs hall.
 - ii. Palm Sunday potluck had a great turnout. Thank you to all who attended.
 - iii. There is a reception in the parish hall following Holy Saturday for our RCIA candidate. Anyone interested in helping out, please contact Mary.
 - iv. A reception for First Holy Communicants and families follows the Mass on Saturday, April 22nd. April 22nd is also EHS prom, so many of our regular helpers will be busy. Please consider helping and contact Mary if you can.
 - c. Finance Council
 - i. Minutes are on the website
 - ii. Every family registered in the parish receives a Leaven subscription. That costs the parish about \$6,500 annually.
 - iii. Considering a 2nd capital campaign to cover building and renovation costs.
 - iv. Looking at whether the parish is required to pay the assessed \$8,400 that goes to support our priests or pay the amount from our Easter collection.
 - v. The parish hall roof needs repaired. Bids will be requested.
 - d. Thank you notes
 - i. Up to date. Latest was for the last stained glass window installed March 22nd.
3. Old business
 - a. Rectory - remodel update
 - i. Laminate flooring and kitchen cabinetry left to do.

- ii. Next is furnishings, a mattress, and carpet in the bedrooms.
- b. Education Center
 - i. Next is walls. Committee to meet again before any construction begins. Will not start construction until after religious educations ends in May.
- c. Sacristy - shelves, hooks, counter
 - i. On hold. Cheryl will follow up.
- d. Choir director, musicians, choir needs
 - i. Fr Mike is working on this.
- e. Sidewalk steps; warning painting markings
 - i. Tom is working on this.
- f. Liturgical Minister attire
 - i. Mary will be sending out an email.
- g. Usher to close doors prior to Mass
 - i. Mary will be sending out an email.
- h. Freezer to Catholic Charities
 - i. Waiting for Catholic Charities to move buildings.
- i. Bulletin - revisions/ideas
 - i. Place a reminder in the bulletin that activities, events, fundraisers, etc. need to go through the Pastoral Council and be approved by Fr. Mike.
- j. Parish Cleaning Day
 - i. To be rescheduled, possibly on April 29th, 9:00 a.m. to 3:00 p.m.
- k. Janitor closets - cleaning, organizing, ordering, stocking supplies
 - i. Janet will work on this.
- l. Back of church - cleaning, organizing
 - i. On hold. Cheryl will follow up.
- m. Resources - books, CD's, place to consolidate them.
 - i. On hold. Cheryl will follow up.
- n. Employees' evaluations
 - i. Forms obtained for evaluations. Due by May 1st.
- o. Youth ministry position
 - i. One interview completed. A committee is working on this.
- p. Fr. Pat's items
 - i. Need to clarify probate and who has right to items.
- q. Funeral plans for Fr. Pat
 - i. Waiting for more information.
 - ii. Knights may contribute to headstone.
- r. Mission/vision statement for Pastoral council
 - i. A time will be scheduled to work on this to present a draft at our next meeting.
- s. Constitution and By-laws for councils
 - i. A time will be scheduled to work on this to present revisions at our next meeting.

4. New Business:

- a. Adult Education/RCIA after Easter
 - i. Fr. Mike will do.
- b. Anniversary of Fr. Pat's death
 - i. Fr. Mike is working on this.
- c. Use of Rectory after it is finished
 - i. Parishioners or others not to utilize.
 - ii. Keys to be changed.
- d. Hall inspections after rental
 - i. Tom offered the Knights to help with inspections to check for cleaning done or damages before deposit is returned.
- e. Parish hall roof
 - i. Council agreed fixing the roof should be a top priority. There is water and mold in the upstairs kitchen.
- f. Old Stone Church
 - i. Janet will pursue possible grant opportunities to fix the steeple and other major repairs needed.

Next meeting is May 9th at 6:00pm